



Incident Report Form

To be filed by the Group Leader and sent to nsc@antaisce.org

If you have been involved in or have witnessed an accident or an occurrence during your groups clean-up, please fill in this form. The value of this information will depend on the extent to which it is completed. Its usefulness will be to make National Spring Clean aware of potential accidents thereby preventing other and possibly more serious occurrences.

Person submitting:	
Group:	
Location:	
Date of submission : (dd/mm/yyyy)	

Incident – General Details

Type of Incident:	
Date of incident: (dd/mm/yyyy)	
Time incident occurred: (24-hour clock)	
Where did the incident occur?	
Description of incident:	

Additional Incident Details:

Are there photos of the incident? Yes No

Please attach Photographs to report submission if applicable.

Incident – Accidents only

Name of the injured person		
The severity of injury:		
<i>Minor injury</i>		<i>Fatality</i>
1	<input type="checkbox"/>	2 <input type="checkbox"/>
3	<input type="checkbox"/>	4 <input type="checkbox"/>
5	<input type="checkbox"/>	6 <input type="checkbox"/>
7	<input type="checkbox"/>	8 <input type="checkbox"/>
9	<input type="checkbox"/>	10 <input type="checkbox"/>
Major injury:	<i>Hospitalisation</i>	<input type="checkbox"/>
	<i>A&E treatment</i>	<input type="checkbox"/>
	<i>Eye injury</i>	<input type="checkbox"/>
	<i>Dislocation</i>	<input type="checkbox"/>
	<i>Fracture</i>	<input type="checkbox"/>
	<i>Concussion</i>	<input type="checkbox"/>
	<i>Amputation</i>	<input type="checkbox"/>
	<i>Burns</i>	<input type="checkbox"/>
Other injuries:	<i>Unconsciousness</i>	<input type="checkbox"/>
	<i>Strains or sprains</i>	<input type="checkbox"/>
	<i>Bruising</i>	<input type="checkbox"/>
	<i>Cuts</i>	<input type="checkbox"/>
	<i>Other</i>	<input type="checkbox"/> <i>Please specify other injury:</i>

Reporting of incidents

Incidents should be logged and reported to nsc@antaisce.org as soon as possible.

Please note: Third Party Public Liability Insurance cover is provided to clean-up groups who are registered with the National Spring Clean. Third Party Public Liability Insurance covers the organisers in the event that an injury occurs caused by member(s) of a clean-up group to a member of the public as a result of clean-up activities. This insurance does not cover personal accidents of group members.

Date: ___/___/____. Signed: _____